

**Village Charter Academy  
Board Minutes  
October 28, 2023@ 8:30 a.m.  
Village Charter Academy, Room 19  
7357 Jordan Ave. Canoga Park, CA, 91303**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Michael Heatherton	_____x_____	_____
Elayne Berg-Wilion	_____	_____x_____
Jirusha Lopez	_____	_____x_____
Brian Matthews	_____x_____	_____
Maritza Garcia	_____x_____	_____

**III. Public Comment-** No Public Comment

**IV.** Motion to accept the resignation of board members Diane Pritchard and Cheryl Sanders by Heatherton, seconded by Matthews. Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

Motion to Elect Brian Matthews as new board Secretary by Heatherton , seconded by Garcia . Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

**V. Approval Of Minutes:** Motion to approve minutes from September 23, 2023 by Garcia, seconded by Heatherton. Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

**VI. Reports**

1. Director's Report

- Enrollment 306
- Main line work in front of the school is wrapping up and should be complete on Monday
- Cafeteria and hallways around there will be power washed over fall break
- Professional Development- School Safety Plan- Great Shakeout

- **Special Education (BOY):** We have 55 active students with IEP's (18%), two initials and one re-evaluations in progress at this time.
- **Intervention:** In progress and on-going. First progress reports are going out next week and the Coordinators are organizing outcomes of the first Benchmark assessments. They are holding meetings next week with teachers to begin identifying students needing next step attention (SST-Parent meetings, TIER 2 OR 3 intervention support, Saturday School)
- **SAGE Mental Health Services: School based therapy**
- Ms. Bernstein has begun seeing students and creating student social skills groups. This is an ongoing process and will be reported on to the board monthly.
  2. Committee Reports
    - a. Academic Excellence- Reviewed and revised technology implementation plan.
    - b. Fiscal Advisory- reviewed monthly financial reports.
    - c. Community Partnership- Fundraisers, volunteers for Fall Festival, Coffee with the Director, Halloween

Parade.

d. Parent Advisory Committee

3. Presentation of Star Benchmark Data-Kletter

**VII. Closed Session**

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: OAH Case No. 2023090866

Report from closed session:

“Motion to ratify an agreement resolving OAH Case No. 2023090866 by Matthews, seconded by Garcia. . Passed unanimously.

The vote was as follows:

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

**VIII Agenda Items for Discussion and Possible Action**

1. Motion to rescind Covid Vaccine Policy by Matthews, seconded by Garcia . Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

2. Annual Review of Uniform Complaint Procedure with no changes
3. Admin Evaluations- Finalize Identification of Supervising Board Members
4. Follow up on discussion of Board Recruitment/ Membership

**IX.. Budget Report and Budget Related Items for discussion and Possible Action**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Heatherton, seconded by Garcia . Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

**Motion to adjourn Meeting at 10:06** by Matthews, seconded by Heatherton . Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	